

Instructions to the Pharmacist of Record:

1. Type or clearly handwrite all information.
2. Complete all sections (except *NIAID DAIT Use Only* sections).
3. If drug is needed to be overnighted, check "Yes" in the Overnight field.
4. If Overnight shipment is needed for Saturday and clinic personnel will be available to receive it, check "Yes" in the Saturday field.
5. Sign and date this form.
6. Return the signed form by email, fax or mail.
7. File this form in the SECDs.

INVESTIGATIONAL PRODUCT REQUEST (FORM E)

Division of Allergy, Immunology, and Transplantation
National Institutes of Allergy and Infectious Diseases (NIAID)
National Institutes of Health (NIH)

NOTE:

- All requests received by 2 p.m. EST on a weekday will be shipped to arrive by 4:30 p.m. on the second day.
- Requests pertaining to refrigerated drugs will be shipped by overnight service to arrive by 10 a.m. on the next business day.

EMAIL, FAX, or Express Mail to:

CPDC: EMINENT Services Corporation
7495 New Technology Way
Frederick, MD 21703
Tel: (240) 629-1972 Fax: (240) 629-3298

PM: 5601 Fishers Lane Room #7D30
Bethesda, MD 20892 (*for U.S. mail*)
Rockville, MD 20852 (*for courier deliveries*)

Protocol Number:			IND Number: <input type="checkbox"/> Non-IND Study		
Clinical Research Site Name			Clinical Research Site Number		
Investigator of Record Name			Network/Consortia/Program/Grant		
Patient ID#	Current Inventory	Dosage Form (Unit)	Investigational Product Name	Quantity Required	Comments
Pharmacy Shipping Address:			<u>Date Ordered:</u> _____		<u>Requested Receipt Date</u> _____
			<u>Ordered By:</u> _____		<u>Telephone Number</u> _____
			<input type="checkbox"/> <u>Overnight</u>		<input type="checkbox"/> <u>Saturday</u>
NIAID/DAIT USE ONLY: AUTHORIZED SIGNATURES					
DAIT Project Manager:			DAIT Regulatory Officer (for the initial order)		
Date:			Date:		
NIAID/DAIT CPDC USE ONLY					
Shipment #			Date		

This is a standard form used for all DAIT-sponsored studies. Photocopying is authorized. Revised August 2014
FORM E (IP REQUEST FORM) JAN 2015

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